

<b>Title</b>	<b>Doncaster Safeguarding Adults Board</b>		
<b>Date</b>	<b>8<sup>th</sup> March 2017</b>		<b>Time 13:30 - 17:00</b>
<b>Location</b>	<b>Civic Office, Meeting Room 007a/b</b>		
<b>Present</b>	<b>Name</b>	<b>Job Title</b>	<b>Organisation</b>
<b>JW</b>	Dr John Woodhouse	Independent Chair	
<b>AC</b>	Angelique Choppin	Team Manager, Governance and Assurance	DSAB
<b>PH</b>	Pat Higgs	Assistant Director Adult Social Care	DMBC
<b>KW</b>	Kerry Warhurst (In place of Tracey Slater)	Senior Nurse	NHS England
<b>CLLRGJ</b>	Cllr Glyn Jones	Councillor	DMBC
<b>RF</b>	Rosie Faulkner	Board Manager	DSCB
<b>AR</b>	Andrew Russell	Chief Nurse	DCCG
<b>WJ</b>	Wendy Joseph	Deputy Director of Nursing and Quality	RDASH
<b>HJ</b>	Hywel Jenkins	Senior Legal Officer	DMBC
<b>CM</b>	Colin MacFarlane	Superintendent	SYP
<b>DP</b>	Dawn Peet	Safeguarding Officer	South Yorkshire Fire and Rescue
<b>IB</b>	Ian Boldy	Designated Nurse	DCCG
<b>SM</b>	Sally MacDonald	Head of Provision and Support for Students with LDD	Doncaster College
<b>PT</b>	Paul Tanney	Chief Executive	St Leger Homes
<b>CB</b>	Chris Buttrick	Head of Residence	HMP Hatfield
<b>AP</b>	Anna Parish	Head of Safety & Equality	HMP Lindholme
<b>In attendance</b>			
<b>NWG</b>	Niall Werrett-Garfitt	Minute Taker	DSAB
<b>Apologies</b>			
<b>RD</b>	Richard Dickinson	Acting Deputy Director of Nursing, Midwifery	DBHFT

		and Quality	
<b>KC</b>	Kim Curry	Interim Director Adults Health and Wellbeing	DMBC
<b>BH</b>	Bill Hotchkiss	Head of Service Community Safety	DMBC
<b>TS</b>	Tracey Slater	Senior Nurse	NHS England
<b>AB</b>	Andrew Bosmans	Non-Executive Director	Doncaster Healthwatch
<b>Agenda Item</b>	<b>Issues</b>		<b>Actions Required by</b>
<b>1</b>	<b><u>Introduction and Apologies - JW</u></b> Apologies were noted as above and introductions were made.		
<b>2</b>	<b><u>Minutes of the Previous Meeting - JW</u></b> Minutes were agreed as an accurate record.  No matters arising.		
<b>3</b>	<b><u>Action Log - AC</u></b> <b>(26.10.15) 10.1 - AR confirmed that the LLR E paper will be going to the SAR panel in November and then will be presented to the January Board</b> To be discussed later in the agenda. This action is complete.  <b>(25.07.16) 5.1 - AC agreed to seek this information re cases where Adult at Risk does not feel safer</b> To be discussed later in the agenda. This action is complete.  <b>(03.11.16) - PH, AR, BH and SJ to meet to discuss a way forward for the self-neglect policy</b> Self-neglect meetings. AC drafting up policy now. Ready to be consulted on across multi-agency partnership. JW highlighted the difficulty of this issue, asked for meeting to feedback, important to get right with first time.  <b>(03.11.16) - AC to update the Peer Review Action Plan from discussions during today's meeting.</b> This action is complete.  <b>(03.11.16) - AC to share the Peer Review Action Plan with Sub Groups.</b> This action is complete.  <b>(03.11.16) - Performance Report</b>		

- **AC to contact Sarah Smith for data regarding falls from the Rapid Response Team and HEART Team**

This action is complete.

- **AC to review the falls data in relation to DSAB**

This action is complete.

- **DBS Checks to be reviewed in the Prepare Group to understand when the checks are asked and by who**

This action is complete.

- **The anonymous category for the referrer to be reviewed**

This action is complete.

- **Demonstrating multi-agency partnership within the performance report to be discussed at the Prepare Group.**

This action is complete.

- **The Performance Summary Sheet to be presented to the Prepare Group for analysis.**

This action is complete.

**(03.11.16) - EB to share the Modern Day Slavery presentation from Austin Fuller, Nottinghamshire Police.**

This action is complete. AC has shared the presentation across the partnership. JW said the Board will need to come back to Modern Day Slavery on a regular basis.

**(03.11.16) - Tracey Slater to share the Modern Day Slavery presentation from NHS England**

This action is complete.

**(03.11.16) - DSAB Constitution**

- **AC to request a signature from Board representatives for the constitution**

This action is complete.

- **AC to include a control sheet in the constitution**

This action is complete.

	<p><b>(03.11.2016) - Linking to the Yorkshire and Humber Regional Check Amend.</b> The report for this will be brought to the May meeting.</p>	
4	<p><b><u>Conflicts of Interest - JW</u></b> The meeting agreed this agenda item needs to be moved to the introductions section.</p>	
5	<p><b><u>DSAB Strategic Areas:-</u></b></p> <ul style="list-style-type: none"> <li>• <b>Doncaster Place Plan Presentation - AR/PH</b> AR and PH presented to the meeting.</li> </ul> <p>AR gave an overview of the plan and said that slowly services are emerging to be delivered through 4 localities, having local based services as well as more Doncaster wide and Regional wide services.</p> <p>PH explained from the local authority perspective, this has been working towards the DMBC's transformation plan and re-launching a different model more focused on early intervention, prevention and independence, building stronger relationships with the community whilst also making services more cost effective.</p> <p>AR discussed about the 3 cohorts which are:</p> <ul style="list-style-type: none"> <li>- Prevention and Early Help</li> <li>- Intermediate Health and Social Care</li> <li>- Enablement and Recovery</li> </ul> <p>PH identified that Enablement and Recovery should be an on-going focus throughout the safeguarding process. There's a key aspect around changing expectations and how communities see the services.</p> <p>AR noted there is a big focus around healthy lifestyles, with the bottom line being to determine if we're using DMBC's resources well.</p> <p>AR informed the meeting that Intermediate Care was the 1<sup>st</sup> pilot which addressed falls. A model was put forward where people were brought to the attention of the Yorkshire Ambulance Service who then instigated a pathway to support people in their homes within the first 72 hours. It has been a successful proof of concept and the next stage is to work through one of the cohorts. Wave 1 of Strategic Transformation Plan is to stretch across South Yorkshire. JW summarised, the plan as strategic pragmatism and working on a geographical path basis, identifying large problems in demand and capacity with the solution to approach more towards integration.</p>	

	<p>GJ highlighted the importance of trust between organisations to deliver the plan in terms of what are we going to do and what we cannot do and noted it is making progress.</p> <p>AR said there needs to be some change in the way we organise and deliver care which is involved in this plan and the need to emphasise more than just savings made and have a forward view around doing things better and closing the quality gap.</p> <p>DP said it was agreed at South Yorkshire Fire and Rescue there is a challenge; the natural way of working is with health. The challenge is to get all professionals to work differently, AR said they're now reflecting on this, and need trust from organisations to do this with the belief now that different teams can work together. WJ said it makes sense from a patient perspective and should eradicate issues with referrals and services not accepting assessments by other services, this will be a large cultural shift.</p> <p>JW highlighted a challenge around the power of engagement of communities. AR confirmed this is included in part of the plan. JW asked how we have foundation of trust for this; AR said a certain amount of integrated work had already commenced where teams work closer together.</p> <p><b>Challenge</b> - JW asked for AR and PH to come back to the Board in 6 months with an example of a case that went wrong and the lessons had been learned from this as well as a case that improved an individual's life.</p> <p><b>Challenge</b> - JW asked for the South Yorkshire Police to demonstrate engagement in this process – review in 6 months.</p> <p><b>Action</b> - AR to send a link out to the meeting with more information on the Doncaster Place Plan.</p> <ul style="list-style-type: none"> <li>• <b>South Yorkshire Police restructure – CM</b></li> </ul> <p>CM updated that the Police determined the need for improvement through a number of internal reviews. The Chief Constable wants to rebuild neighbourhood structures. Geographical operational command is under review and 3 options will emerge from this. There are several different scenarios being considered with different approaches to Functional and Geographical command. There will be some recommendations in about 6 week time. CM asked if we've had received any consultation on this, GJ and JW not aware of any.</p> <p>CM said there needs to be a balance between having expertise and ability locally and peers to work</p>	<p>AR, PH</p> <p>CM</p> <p>AR</p>
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	<p>functionally with the division of commanders having greater control.</p> <p>RF asked for CM to provide this update to the Doncaster Safeguarding Children’s Board as well.</p> <p>JW updated the meeting that he recently met with the Police Crime Commissioner who spoke around the restructure. CM said lots of resources are being invested in the restructure and there are hopes to ease concerns and tailor provision more towards local areas.</p> <p>DP said the South Yorkshire Fire and Rescue Team had been involved in some consultation meetings. DF has attended some and is pleased with how well information is being shared. PT said St Leger Homes see this as very positive.</p> <p>JW stated that it was clear that all present supported a more local focus.</p> <p><b>Action</b> - NWG to put this item on the agenda for next meeting as well for CM to update.</p> <ul style="list-style-type: none"> <li>• <b>Case Presentation - AR, IB</b></li> </ul> <p>IB said the written report was produced upon request by AC. An overview of what Making Safeguarding Personal is and how it is used in the NHS. IB said that DRI and RDaSH staff work in the Safeguarding Adults Hub and make things easier in terms of consolidating practice. The philosophy is to understand the outcomes and what the individual wants, though sometimes there is a challenge to understanding these.</p> <p>IB discussed about the case study provided to the meeting. Explained the issues in the case especially the poor response of the care home and in particular that they didn’t have an individualised approach. The outcome identified by the individual subject to the safeguarding process was to prevent other residents from having the same experience. The meeting agreed this was a good example of Making Safeguarding Personal and IB agreed.</p> <p>JW noted how the patient had worked how best to manage his own care and that in the rest bite care situation that power was removed from him with the negative effects described in the case study.</p> <p>JW said this was a good example of MSP in a healthcare setting.</p> <p>JW said that MSP had been recently discussed at the national group of Independent Chairs meeting where it</p>	<p><b>NWG</b></p>
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	<p>was determined that it is going well in social care but not elsewhere. JW said, with permission he would like to share IB's case study as an example for their next group. IB agreed. AC said she will also put this in the DSAB Annual Report. IB will share with KC as well.</p> <p><b>Action</b> – AC to forward the case study to Robert Templeton (Chair of the national Chairs Group)</p> <ul style="list-style-type: none"> <li>• <b>Board away day feedback and refreshed DSAB Outline Strategic Plan – AC</b></li> </ul> <p>AC reminded the Board of their statutory duty under the Care Act 2014 to have a Strategic Plan. AC informed that Board away day was well attended from a range of different agencies and was facilitated by Robert Templeton, Chair of the National Independent Chairs Group. The objectives were to explore and agree what went well in 2016, develop board partnerships through a SWOT analysis and identify both short and long terms objectives and recommendations for to the Board structure going forward.</p> <p>AC said the Peer Review was the catalyst for significant change within DMBC.</p> <p>AC went through the short term objectives agreed at the Board away day which include ensuring the Board is fit for purpose and prepared to deal with “bombshell” issues and able to respond to new forms of abuse, particularly trafficking and modern slavery.</p> <p>A revised Board structure was presented to the meeting for consideration. The Prepare Group will continue as normal. The Sharing and Engagement Sub Group will take on Work Force duties and will be responsible for developing policies upon requests by the Board. The creation of a new Review and Learning Sub Group will support practice reviews including SARs and incorporate the remaining practice work strands. The Quality and Performance Sub Group to remain unchanged. AC is seeking approval for the Strategic Plan and Board Structure It was noted the Safeguarding plan was not hugely different from last year's aside from the exercise to deal with “bombshell” issues (which may take from of desktop exercise) and emerging forms of abuse. JW added that it was agreed that work to engage more with prisons will be undertaken.</p> <p>JW asked CM if the Police would consider Chairing this Sub Group and CM accepted.</p> <p>JW suggested that a representative from a voluntary group could chair the Sharing and Engagement Sub Group.</p> <p>JW informed the Board that at the national chairs meeting. RT announced positive feedback and energy</p>	<p><b>AC</b></p>
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	<p>regarding the Board away day reinforcing the progress Doncaster are making in Safeguarding Adults.</p> <p><b>Action</b> – the business plan to be accepted (with a note about developing prison engagement).</p> <p><b>Action</b> - the new Board subcommittee structure to be adopted and chairs to be identified by JW</p> <ul style="list-style-type: none"> <li>• <b>Performance Summary Q3 – AC</b></li> </ul> <p>AC introduced this to the meeting and highlighted key points to the meeting.</p> <p>Theme 1 - AC highlighted that the number of adults asked to define the outcomes they want had increased substantially (this is believed to be partially because of the way data is measured). This is a positive and significant performance indicator.</p> <p>There were queries around number of adults feeling safer after assessment and the response a staff survey that had been conducted. AC summarised the feedback from the answers which related to 66% of adults lacking capacity to answer and a lack of appropriate drop down options available. This was also confirmed in a system review workshop and recommendations have put forward to amend the system to address improvements.</p> <p><b>Action</b> - NWG to put this on the Quality and Performance Sub Group agenda</p> <p>The number of people having received capacity assessments had remained consistent with an increased number of adults being supported through the safeguarding process.</p> <p><u>Theme 2</u> – Statistics were noted as similar to quarter 2. Repeat Section 42 enquiries dropped by 10%, improved falls incident reporting was noted. JW established the need to understand if falls training is being effective. AR said falls prevention sat with the Local Authority and Doncaster CCG and there is a big piece of work to re-look at the service. The meeting noted the majority of falls incidents are at hospitals with no current data from care homes on falls. Communication information is based on prevention and the meeting discussed how we want to think it through in the Quality and Performance Sub Group and how we best measure outcomes.</p> <p>PH said work on rapid response is how we support individuals post fall. AR said the falls strategy is in place and has been successful in reducing serious harm from falls with AR crediting the Communication Team's</p>	<p>JW</p> <p>JW</p> <p>NWG</p>
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	<p>work on this. The meeting agreed this needs to be included in the DSAB annual report.</p> <p><b>Action</b> - NWG to put this on the Quality and Performance Sub Group agenda.</p> <p>AC said discussion amongst the Board is needed to identify a measure for homelessness in Doncaster. The Board noted that no-one specifically collects data on homelessness. JW said that as homelessness is linked with other risks such as vulnerability and exploitation. This needs to be kept on the Quality and Performance Sub Group agenda. PT informed the meeting that St Leger Homes had been working with the Local Authority to identify key performance indicators regarding homeless people; JW suggested PT attend the Quality and Performance Sub Group meetings once this is agreed. RF suggested that PT also attend the Safeguarding Children’s Board meetings as well. JW suggested to put this on hold until we know more and the meeting agreed</p> <p><u>Theme 3</u> - AC said there has been an increase in number of DBS Checks. Police do their own vetting which is why it is 0% at the moment and the meeting agreed that the Police should be removed from this indicator. The number of safeguarding concerns dealt with in timeframe has reduced from 13% to 9% this quarter which was identified as an area for concern. AC said that there was assurance that each and every case is reviewed to ensure immediate risks are assessed and dealt with as appropriate, however this is an area to watch. KW said it was very good summary of multi-agency performance and said it was easy to read.</p> <p><u>Theme 4</u> - has a similar trend as Q2. 128 completed Section 42 enquiries in Q3, JW noted that none were completed outside of the Local Authority. AC confirmed these could be on-going cases?</p> <p><u>Theme 5</u> - JW asked for more clarity on concerns by referrers and said it was interesting that we get so many from the Voluntary and Private domain and asked for the conversion rates by sector for all sectors to be included. JW said this is an area there may need to be more intervention and support the care home sector through training or commissioning processes. The meeting agreed to review this at the next Board meeting.</p> <p>AC highlighted that the risks on the risk register between 20-25 has increased. Though this was not a significant shift from Q2.</p> <p>JW highlighted importance of Board attendance.</p> <ul style="list-style-type: none"> <li>• <b>Keeping Safe Event Evaluation Report – AC</b></li> </ul>	<p><b>NWG</b></p>
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	<p>AC reported that the Keeping Safe Event was a great success. There were more attendees than the previous year and more people from public who attended. The total cost was £6229 and has demonstrated a good use of PCC funding. AC said the report will be sent to the South Yorkshire Police PCC.</p> <p>JW also highlighted the positive evaluations and IB noted the diversity of different agencies that attended. AR suggested including the Doncaster Rovers Football Club in future Keeping Safe events and having them do presentations on Safeguarding as well as their response to emerging issues in football. The meeting agreed to repeat the event in 2017, look at venues and costings once the Board budget has been agreed. JW suggested a practitioner talking about cases or a service user talking about their experiences, would be a good way to showcase, inspire and engage people. JW summarised the meeting agreed to host the Keeping Safe Event again with a theme of integrated working. The meeting also agreed to venue in similar size and discussed arranging speakers once the Board is cited on next year's budget.</p> <p><b>Action</b> - AC to bring costings to the May Board.</p> <p>RF asked for the results to be fed back to the next Children's Board as well as looking at potential joint work with the Adults Board. The meeting discussed the possibility of having a week of smaller Keeping Safe events.</p> <p>JW will discuss the Keeping Safe Event with the Children's Board Independent Chair John Harris about it in a joint meeting on the 16<sup>th</sup> March where they will produce a proposal and be clear about the above and make the decisions when we have the budget. AR expressed concerns with joint events as one of the areas (Children's and Adults) might receive less attention than the other; each might need their own separate events instead.</p> <p><b>Action</b> - JW to take all of this feedback to the Prepare Group and will bring back a short paper for the next meeting.</p>	<p>AC</p> <p>JW</p>
6	<p><b>Governance</b></p> <ul style="list-style-type: none"> <li>• <b>Board Budget Position statement Q3 - AC</b></li> </ul> <p>AC said the number of costs is yet to be finalised, will come out during Q4. There has been a significant underspend in the Board Support Unit relating to staffing. The Board is unsure if the underspend will roll over to next year's budget. AR said it would be helpful to have the roll over. JW said the rollover could be used on development work and small funds for promotion of specific objectives. A budget discussion is currently</p>	

	<p>happening at this moment and includes the Board Support Unit. AC to keep JW informed on the progress.</p> <ul style="list-style-type: none"> <li>• <b>Risk Register</b></li> </ul> <p>AC informed the meeting that PSG6 is the highest risk on the register at a rating of 20 and relates to Deprivation of Liberty Safeguards (DOLS).</p> <p>There is a lot of work in relation to MCA/DOLS systems. PH said the current system has been developed over a number of years which over time has become unwieldy. They have worked with software providers to now have MCA/DOLS requests completed through CareFirst allowing for efficiency. The meeting was informed an external provider has been brought in to help clear the backlog.</p> <p>JW said the Board may need to have to look at their responsibilities in relation to these risks.</p> <p><b>Action</b> - PH to bring a document with the responsibilities to the May Board.</p>	PH
7	<p><b><u>Chairs Report</u></b></p> <ul style="list-style-type: none"> <li>• <b>Prepare Group Chairs Highlight Report – JW</b></li> </ul> <p>JW presented the report to the meeting and said no progress had been made on the Lessons Learned Review 2, though there was a lot to learn from the process. The Prepare Group noted the criteria for undertaking this LLR was flawed, timescales had been breached for a multitude of different reasons and the learning had been superseded by service developments. The Board agreed to accept the learning from the sequence of events and formally close the Lessons Learned Review case and file for future reference.</p> <p>JW told the Board that the DASS has decided to move the Safeguarding Adults Learning and Development Manager to the Central Workforce Development Team in DMBC, to allow for a more integrated working with the Community Safety Partnership, and using the Officer’s Safeguarding knowledge and skills in a much wider training programme. AR and IB raised concerns around the move in relation to capacity and dilution of the safeguarding agenda, however acknowledged the potential benefits also. AR suggested producing a Memorandum of Understanding and measuring it in 6 month’s time. DP said that the Sheffield and Barnsley have an allocated post for Safeguarding training which works well in those areas. It was agreed that it would be helpful to have a service specification on the required role and to review implementation in 6 months to check that the MOU is being delivered and mitigate the risks identified by the Board. RF informed the meeting that in the Children’s Board model, the trainer sits within the Board support unit. JW noted that the current Learning and Development Manager has delivered outstanding work. JW suggested that the intended changes were implemented and that the impact was assessed in 6 months.</p>	

	<p><b>Action</b> – an MOU based on the existing post-holders job description is developed.</p> <p><b>Action</b> - JW agreed to write to the DASS proposing the use of an MOU to address board concerns and then to jointly review the situation in 6 months.</p>	<p>AC</p> <p>JW</p>
8	<p><b><u>Procedural docs/SARs - for approval/sign off</u></b></p> <ul style="list-style-type: none"> <li>• <b>Draft Revised Policy Template Guidance for Organisations</b> AC presented the template and explained this will assist smaller organisations to develop their own Safeguarding policies in line with the Care Act 2014. IB said it would be beneficial if CQC were to be aware of the document. The Board approved and JW asked for the template to be sent to the DMBC's Care Commissioners in order to make service providers aware of the guidance.</li> </ul> <p><b>Action</b> - IB to take the Template Guidance for Organisations document to the risk meeting and share with CQC.</p> <p><b>Action</b> - AC make commissioners aware of the Template Guidance for Organisations document.</p> <ul style="list-style-type: none"> <li>• <b>DSCB/DSAB Information Sharing Agreement</b> AC presented the draft document and identified this as a gap for both DSCB and DSAB. AC said this had been consulted on across the multi-agency partnerships and had been approved by DMBC SIRO Board. The agreement outlines the principles on what information is shared across Doncaster, how it will be shared and protected in line with legislation. It has been brought to the Board for sign up and approval. The Board agreed in principle subject to DSCB also approving and sign up across the Boards.</li> </ul> <p><b>Action</b> - AC and RF to seek approval from DSCB and signatures with the partner agencies.</p>	<p>IB</p> <p>AC</p> <p>AC, RF</p>
9	<p><b><u>Items for information and new publication</u></b></p> <ul style="list-style-type: none"> <li>• <b>MAPPA/DSAB Protocol</b> The meeting approved and agreed for JW to sign this off.</li> <li>• <b>Case file audit report</b> AC provided an overview of the report and said the aim of the audit was to continually measure progress through improvement and self-assessment. Based on the Local Government Association methodology for auditing safeguarding case files focusing on quality rather than process measurements. Both areas for</li> </ul>	

	<p>development and good practice were identified on information sharing and decision making. AC went through some key highlights of the audit with the meeting. The audit was received positively by Dr Adi Cooper during a recent review and the recommendations were proposed for the audit to be repeated regularly.</p> <p>IB noted the small samples in the case audit and AC said this was due to the infancy of the new process in line with the implementation of the Care Act 2014. JW said that it is one of few multi-agency audits completed across agencies nationally and that this is good practice. However although the audit is forward thinking and good overall it is concerning in areas. Results are to be fed back into the process to improve the way information is recorded and there will be another review of the audit soon. AC confirmed there is another audit currently planned that will be presented at September Board meeting. JW said it is a good example of work that the Board should be promoting. AC said it provoked further good work and investigation. Staff at the Safeguarding Adults Hub has made some recommended improvements to the information system and these have been passed to system developers to make changes to assist complete and accurate information recording.</p> <p><b>Action</b> - The meeting agreed to keep the audit under review and await the results of a re-audit in September.</p>	
10	<p><b><u>Confidential Items</u></b>  CM updated the meeting on a current murder case which both victim and the perpetrator were known to all organisations. CM said it might be subject to a Domestic Homicide Review and combined Safeguarding Adults Reviewing the near the future.</p>	
11	<p><b><u>Any Other Business</u></b>  PH is leaving DMBC at the end of March. JW thanked PH for his service and commitment to the Safeguarding Adults agenda.</p>	
12	<p><b><u>Date and Time of Next Meeting</u></b>  22<sup>nd</sup> May 2017 Meeting Room 007a/b - 13:00 to 16:30</p>	
	<p><b><u>Date Checked by Chairperson:</u></b>  <b><u>Signature: J.Woodhouse</u></b></p>	

## MEMBERSHIP and ATTENDANCE LIST

Key	Name	Service	25/04/16	25/07/16	03/11/16	08.03.17	22.05.17	04.08.17	30.10.17
JW	Dr John Woodhouse	Independent Chair	\	✓	✓	✓			
KC	Kim Curry	DMBC	✓	A	A	A			
AC	Choppin, Angelique	DSAB	✓	✓	✓	✓			
AG	Graves, Anne	DSAB	\	\	\	\			
PH	Higgs, Pat	DMBC	✓	✓	✓	✓			
BH	Hotchkiss, Bill	DMBC	✓	✓	✓	A			
HJ	Jenkins, Hywel	DMBC	✓	N	✓	✓			
JW	Wiltchinsky, Jacqui	DMBC	\	\	\	\			
AR	Russell, Andrew	Doncaster CCG	✓	✓	✓	✓			
MS	Shepherd, Mary	Doncaster CCG	\	\	\	\			
DOu	Oughtibridge, Deborah	DBHFT	\	\	\	\			
RF	Rosie Faulkner	DSCB	A	A	✓	✓			
AB	Andrew Bosmans	Healthwatch	✓	✓	N	A			
AP	Anna Parish	HMP Lindholme	A	✓	N	✓			
CP	Prewett, Chris	RDaSH	✓	✓	✓	N			
MT	Maryke Turvey	SYCRC	X	N	N	N			
DP	Dawn Peet	S Y FIRE	✓	A	A	✓			
PHo	Pete Horner	SYP	\	✓	N	\			
PN	Peter Norman	SYP	\	✓	\	\			
CM	Colin McFarlane	SYP	✓	R	A	✓			
PT	Paul Tanney	St. Leger Homes	✓	✓	✓	✓			
GJ	Glyn Jones	Cllr , DMBC	✓	✓	✓	✓			

MH	Richard Dickinson	DBHFT	\	✓	R	A			
TS	Tracey Slater	NHS England	\	✓	✓	R			
SM	Sarah Mainwaring	SY Probation	A	✓	N	N			

Key		Key	
✓	Attended	R	Sent Representative
\	Not applicable	N	Non-attendance, no apology or representative
A	Sent Apologies		

### **Glossary**

CQC – Care Quality Commission

DBHFT – Doncaster and Bassetlaw Hospital NHS Foundation Trust

DCCG – Doncaster Clinical Commissioning Group

DMBC – Doncaster Metropolitan Borough Council

DSCB – Doncaster Safeguarding Children’s Board

DSAB – Doncaster Safeguarding Adults Board

HMPS – Her Majesty’s Prison Service

RDaSH – Rotherham Doncaster and South Humber NHS Foundation Trust

SYF&R – South Yorkshire Fire and Rescue Service

SAR – Safeguarding Adults Review

SYP – South Yorkshire Police