

<u>Community Liaison Group (WTS) Meeting</u>	
<p>Thursday 10th January 2019 7pm</p> <p>Waste Transfer Station, Sandall Stones Road, Kirk Sandall. DN3 1QR</p> <p>Attendees: Lee Richardson, Gary Booth, Gordon Ackroyd, Anne Flanagan, Dave Barrow</p> <p>1. Apologies</p> <p>Victoria Crabtree, David Nevett, John Berriman</p> <p>2. Housekeeping</p> <p>All members signed in, fire muster point informed and shown where facilities are</p> <p>3. Minutes of Previous Meeting</p> <p>All agreed</p> <p>4. Matters Arising</p> <p>Blue bin lids – Sill an issue, free replacements are still being sent from MGB (bin manufacturer)</p> <p>All commented that the calendar design this year was very good and that there were very little problems over the Christmas period.</p> <p>5. Community Engagement</p> <p>No Issues reported since the last meeting</p> <p>GA commented that the area around the site was clean and tidy and other attendees agreed.</p> <p>GB described the cleaning process in the waste transfer station and that Lean 5S had been implemented to include:-</p> <ul style="list-style-type: none"> • Sort • Standardise • Set in Order • Shine • Sustain <p>This has led to:-</p> <ul style="list-style-type: none"> • Safer working procedures being updated • Change to layouts 	<p>Actions</p>

<ul style="list-style-type: none"> • Changes to cleaning regime including a daily clean and a weekly scrape • Improved fly monitoring in place • Improved signage <p>6. Green Waste</p> <p>Green Waste – the contract that was tendered specified 39 collections over the year which is why there was a winter break. This was written on the back of the resident consultation and approved by Executive Board (Directors & Cabinet). DN happy with the progress being made on site. AF happy with the visit and has learnt a lot, surprised that the transfer station did not smell.</p> <p>7. Future Agenda Items</p> <p>None raised</p> <p>8. AOB</p> <p>GA requested the site visit dates for Manvers. LR to obtain</p> <p>GA mentioned the possibility of holding an open day at the transfer station so business & residents could view the facility. GB agreed that this could be accommodated on a Monday due to reduced vehicle movements</p> <p>GA asked if the bridge closure at Barnby Dun would have an impact. This shouldn't as vehicles do not use this as a primary route.</p> <p>Date & Time of Next Meeting 4th April 2019, site visit at 6:30pm, meeting at 7pm.</p>	<p>LR</p> <p>GB</p>
---	---------------------



--	--