

**APPLICATION FOR MANDATORY RURAL RATE RELIEF
FOR GENERAL STORES, POST OFFICES, PUBLIC HOUSES,
PETROL FILLING STATIONS AND FOOD SHOPS SITUATED IN RURAL SETTLEMENTS.**

Information can be made available in other languages, or other formats such as Braille or Audio Tape, on request. Please ask a member of our staff for more information, or if you need any other help or advice. (They can arrange to speak to you in your own language if you need them to.)

**If you require any help in completing this form contact: The Business Rates Section
Telephone: (01302) 734454 Option 2**

**The completed form should be returned to: The Business Rates Section
Civic Office
Waterdale
Doncaster
DN1 3BU**

If the property concerned is part of a larger organisation please answer the questions from the perspective of the Doncaster premises unless otherwise instructed.

GENERAL INFORMATION

Question 1	
Name of Organisation/Ratepayer	
Address of Property for Which Relief is Claimed	
Address for Correspondence if Different From Above	
Business Rates Account Number	
Property Reference Number	

Question 2

What is the rateable value of the premises?

Question 3

What are the premises used for?

Food Shop	YES/NO	If 'YES' Please go to Question 4
General Store	YES/NO	If 'YES' Please go to Question 5
Post Office	YES/NO	If 'YES' Please go to Question 6
Public House	YES/NO	If 'YES' Please go to Question 6
Petrol Filling	YES/NO	If 'YES' Please go to Question 6

Question 4

If the premises are used as a food shop only:-

Is any of the food served to eat on the premises?	YES/NO
Is any hot food sold which can be taken off the premises?	YES/NO

Question 5

If the premises are a general store:-

Please provide details of the type of food and goods, which are sold?

Question 6

Is this the only business of this type in the rural settlement? **YES/NO**

If "NO" please give details of the other businesses in the rural settlement that provide the same services.

DECLARATION

DATA PROTECTION

The information you provide is necessary for the collection and processing of Business Rates. This information will be processed and maintained within the provisions of the Data Protection Act 1998. Disclosure of any information is covered by Section 29(3) of the Act which states that information can be disclosed as long as it is for the purposes of:-

- prevention or detection of a crime
- apprehension or prosecution of offenders, or
- assessment or collection of any tax or duty (both Council Tax and Business Rates fall under the definition of a tax).

If you have any queries regarding this matter, please contact the Customer Services Section on 01302 734454.

Local Government (Miscellaneous Provisions) Act 1976

We may need more information from you to process this claim.

In order to carry out its obligations under The Local Government Finance Act 1988 to identify the correct Business Rate Payer, The Local Authority may request the names and addresses of anyone it believes to occupy the land or to have an interest in it.

Such information can be requested from: -

An occupier, a freeholder, a mortgagee, a lessee, any person authorised to manage or let the land, or any person who receives rent for the land either directly or indirectly.

Any such request for information must be in writing and must specify a period for response (not less than 14 days). Any such person failing to comply with a request or who provides false information under this Act will be guilty of an offence.

Name in Full: (Please Print)
Address:
Telephone Number:
Position Within the Organisation:
I Declare that the Particulars Given are Correct to the Best of My Knowledge and Belief.
Signature: Date: