



DONCASTER METROPOLITAN BOROUGH COUNCIL

Learning Provision Organisation Board (LPOB)

Wednesday 24 January 2018 3.30pm – 5:30pm

Present:	Organisation / School
Paul Ruane (PR)	Head of Education (Chair)
Neil McAllister (NMc)	School Organisation Service Manager
Steve Lawson-Chamberlain (SLC)	Education Pupil Place Planning Manager
Stephen Boldry (SB)	Principal Finance Officer
Kim Gray (KG)	Schools Forum Representative
Helen Barre (HB)	Head of Service (SEND)
Jim Hopper (JH)	Project Manager – Construction Services
Kath Formby (KH)	Headteacher – Maple Medical PRU
Nicky Dobson (ND)	Head of Contracts, Property and Transformation – Legal Services
Alun Rees (AR)	Virtual School Head
Martyn Owen (MO)	Head of Service Behaviour
Julie Kaye (JK)	Doncaster College
Lesley Bailey (LB)	Academy Trust Representative
Tracey Outram (TO)	Partnership Officer
Ellie Churchward (EC)	Advice, Transition & Quality Manager
John Raine (JR)	School Organisation (minute taker)

1. Welcome / Introductions	Actions
The Chair welcomed the Board and invited introductions before presenting today's agenda. PR advised that he would be chairing the meeting as Leanne Hornsby was unable to attend.	
2. Apologies for Absence	Actions
NMc advised the Board of apologies sent for the following Board Members: Leanne Hornsby – Assistant Director, Commissioning and Business Development David Blakesley - Directorate Finance Manager Tina Freeston - PVI Sector Childcare Provider Lee Golze – Head of Strategic Commissioning and Transformation Jacqueline Wilson -Director of Performance, Quality and Innovation (DCST) Jane Mills - Children's Commissioning Lead	

3. Membership Current Vacancies	Actions						
<p>PR discussed the need to fill the following vacancies for LPOB attendance:</p> <ul style="list-style-type: none"> • Secondary Headteacher (Teaching Alliance) • Secondary School Head • Academy Trust Representative <p>NMc advised after further investigation, no one currently available for any vacancy. NMc has written to the Trust Bodies for Academy Trust Representation and will report back to the Board with further details.</p>	PR to discuss at next School Heads Meeting						
4. Minutes of Meeting held on 09 November 2017	Actions						
<p>Minutes were agreed to be an accurate record of the previous meeting.</p> <p>Action Points to be discussed and updated during the meeting.</p>	Capital Condition Survey Draft Allocations (Jim Hopper) – to be discussed at separate meeting.						
5. Learning Provision Organisation Strategy:	Actions						
<p>NMc confirmed the Learning Provision Organisation Strategy was approved by Cabinet in December 2017 and is now published on the School Organisation Website.</p>	NMc to email Strategy to Academy Trusts and the Children’s trust.						
<p>6. Pupil Place Planning – Local Area Plans</p> <p>a) Local Area Plans – Overview</p> <p>b) Example Key Data Report – Rossington</p> <p>c) Example Action Report – Rossington</p>	Actions						
<p>NMc and SLC provided overview to the development and purpose of the Local Area Plans – example plans were distributed to the Board for comment.</p> <p>One Local Plan will be created for each individual school pyramid in priority order of need. Rossington Local Plan will be the functional model and will be rolled out to the other pyramids. The Board requested further demographic data should be available within the plans for each pyramid (example: EAL, Mobility data) to further support the transformation of data into action plans.</p> <p>All reports will be available on the School Organisation Website when complete.</p>	<p>Additional information to be identifies within the plans to include:</p> <ul style="list-style-type: none"> • Social Mobility • EAL • Social Care Referrals • Migration 						
<p>7. Anticipated Work Programme and Priority Areas (NMc)</p> <table border="1" data-bbox="296 1771 940 1877"> <tr> <td>Armthorpe</td> <td>Hall Cross</td> <td>Hayfield</td> </tr> <tr> <td>Hatfield*</td> <td>Rossington</td> <td></td> </tr> </table>	Armthorpe	Hall Cross	Hayfield	Hatfield*	Rossington		Actions
Armthorpe	Hall Cross	Hayfield					
Hatfield*	Rossington						
<p>NMc supplied update to the latest anticipated work programme for each of the five priority areas.</p>	<p>Local Area Plans for these priority areas to be completed before the end of Spring term.</p> <p>Maps to be produced for each pyramid giving site</p>						

<p>Hatfield* - Unity Development: Covers Hatfield, Stainforth and Dunscroft. Current projections indicate no new secondary school required but this can change over time. Site locations for 2 new schools have already been identified for this pyramid.</p>	<p>overviews providing a visual account for the Board when discussing anticipated works for priority areas.</p>												
<p>8. Academies – Current Position (NMc)</p>	<p>Actions</p>												
<p>NMc gave an update on the academy conversion programme. Over the last calendar year, 18 schools have converted to academy status. There are currently five Academy Orders scheduled for this calendar year.</p> <p>PR provided update re WCAT: All Primary Schools are now part of other Academy Trusts and MATS and will be in place by 1st April 2018.</p> <ul style="list-style-type: none"> • Waverley – Astrea • Montague – Delta • Morley Place – Delta • Carr Lodge – Exceed • Willow – Inspiring Futures <p>Proposals for the two Secondary Schools are currently under discussion and a decision will be confirmed in due course.</p> <ul style="list-style-type: none"> • Mexborough – Delta • Balby Carr – Astrea) 													
<p>9. Safeguarding and Access Fund (NMc)</p>	<p>Actions</p>												
<p>NMc provided update to the current position of Round 1 and Round 2 applications:</p> <p>Round 1 Applications - £187,000 of Capital Works agreed to support Safeguarding & Access applications within schools and academies.</p> <p>Summary for Round 2 Applications (for Consideration)</p> <table border="1" data-bbox="116 1509 927 1648"> <tr> <td>Applications received</td> <td>34</td> <td>£329,377</td> </tr> <tr> <td>Applications considered</td> <td>30</td> <td>£238,923</td> </tr> <tr> <td>Applications Recommending approval</td> <td>26</td> <td>£225,311</td> </tr> <tr> <td>Applications deferred</td> <td>4</td> <td>£90,454</td> </tr> </table> <p>NMc distributed a proposed list of principles to the Board for consideration and comment in support to make the current decision making process more efficient and time constructive. The Board agreed to all principles pending two minor changes as per actions listed to bullet point 9 ('Applications for Security will not be approved' to be replaced by 'Applications which are not Safeguarding & Access will not be approved').</p> <p>A summary table of works will be provided at future Board meetings which will include the Capital Works request, applicable Principle(s) and School Organisation / Construction Services recommendations. Any works which</p>	Applications received	34	£329,377	Applications considered	30	£238,923	Applications Recommending approval	26	£225,311	Applications deferred	4	£90,454	<p>Carcroft Primary applications were rejected by board as they did not meet the criteria. It was felt by the board that these bids were inclusion / behaviour management issues rather than safeguarding.</p> <p>It was felt that the remaining submitted bids did meet the criteria of the principles of applications and principles of works therefore will be progressed for approval by the team.</p> <p>Summary spreadsheet to be reviewed for future board meetings.</p>
Applications received	34	£329,377											
Applications considered	30	£238,923											
Applications Recommending approval	26	£225,311											
Applications deferred	4	£90,454											

<p>do not apply to a principle will be highlighted for consideration by the Board.</p> <p>The Board discussed Round 2 Applications and agreed to all requests on the summary table (with the exception of Carcroft Primary) as recommended.</p> <p>The Board requested further information for Carcroft Primary as their applications were found to be more behaviour / inclusion and not currently safeguarding – therefore deferred to Round 3.</p>	<p>Changes to principles to include a statement around following school procurement regulations and the principle 'Applications for security will not be approved' to continue to say 'that do not have a safeguarding aspect'.</p>
<p>10. Inclusion Board – Verbal Update on areas impacting on Learning Strategy (MO)</p>	<p>Actions</p>
<p>MO provided update and information to the Board on the Inclusion Board – Learning Strategy and confirmed his availability for any colleague who may wish to comment or discuss further.</p>	
<p>11. Interaction and Communication School - Update</p>	<p>Actions</p>
<p>HB provided update and information to the Board on the Interaction and Communication School (Sponsor & Build).</p>	
<p>12. Future Items</p>	<p>Actions</p>
<p>1) Sixth Form Review (NMc) 2) Continue updates from colleagues (PR)</p>	
<p>13. Date and Time of next Meeting:</p> <p>TBC</p>	<p>Actions</p>