



DONCASTER METROPOLITAN BOROUGH COUNCIL

Learning Provision Organisation Board (LPOB)

11 July 2018 2:00pm – 4:00pm

Present:	Organisation / School
Leanne Hornsby (LH)	Assistant Director, Commissioning and Business Development (Chair)
Neil McAllister (NMc)	Learning Provision Organisation Service Manager
Steve Lawson-Chamberlain (SLC)	Learning Provision Place Planning Manager
Stephen Boldry (SB)	Principal Finance Officer
Kim Gray (KG)	Schools Forum Representative
Jim Hopper (JH)	Project Manager – Construction Services
Lorraine Henshaw (LH)	Project Management – Construction Services
Martyn Owen (MO)	Head of Service Behaviour
Lesley Bailey (LB)	Academy Trust Representative
Andy Peirson (AP)	Secondary Head Representative
Helen Potts (HP)	Principal Legal Officer – Education and Litigation
Sarah Martin (SM)	Learning Provision Organisation (minute taker)

1. Welcome / Introductions	Actions
The Chair welcomed the Board and invited introductions before presenting today's agenda.	
2. Apologies for Absence	Actions
Apologies received prior to the meeting were: Eleanor Churchwood - Quality and Transformation Manager Steph Douglas - Head of Service Early Years Kath Formby - Head at Maple Medical Diane Lawson - Doncaster College Alun Rees - Virtual School Head Rupert Suckling - Director of Public Health Dave Blakesley – Directorate Finance Manager Paul Ruane – Head of Learning Provision Organisation	
3. Membership Current Vacancies	Actions
NMc discussed the need to fill the following vacancies for LPOB attendance: <ul style="list-style-type: none"> • Secondary Headteacher / Teaching Alliance • Primary Headteacher / Teaching Alliance • Inclusion representatives • SEN representative 	LH to raise at School Forum and Heads meetings the need for vacancies to be filled

<ul style="list-style-type: none"> • Admissions Service representative <p>The Principal from Armthorpe Academy has taken on the role of Secondary School Academy representative.</p> <p>Discussion took place around encouraging more non-DMBC staff to become a representative at LPOB meetings.</p> <p>LH advised after representatives should nominate deputies to attend LPOB meetings in their absence.</p>	
<p>4. Minutes of Meeting held on 30th April 2018</p>	<p>Actions</p>
<p>Minutes were agreed to be an accurate record of the previous meeting.</p> <p>Action points were discussed and all agreed actions had been taken.</p> <p>With respect to the action on agenda item 5 “SLC to meet with JM re School of Concern Process” SLC reported that S Downing is currently working on the data for schools of concern.</p> <p>Update re Agenda item 13 Interaction and Communication School. NMc reported that contractors are now on site conducting ground investigations.</p>	
<p>5. Pupil Place Planning – Local Area Plans</p> <p>a) Key Data Reports – Hungerhill, Mexborough and Hatfield</p> <p>b) Action Reports – for consideration: Armthorpe, Hall Cross, Hayfield, Hatfield, Rossington</p> <p>The key data reports for Hungerhill and Mexborough were circulated with the agenda.</p> <p>Pinch points have been identified and meetings have already taken place in Hungerhill, Hatfield, Rossington, Hayfield and Armthorpe Pyramids.</p> <p>Hall Cross pyramid meeting to take place in September.</p> <p>It was noted that the Armthorpe pyramid key data report meeting had proved informative in identifying future pressure areas.</p> <p>Discussion took place around the accuracy of the estimated data. LH noted that that obtaining health data and information sharing agreements were a national issue.</p> <p>A question was raised regarding housing development and how it is established when places will be required and how many. NMc explained to the Board that a nationally recognised formula is used to predict how many school places will be required in respect of new housing developments ie 3 places per 100 dwellings ignoring bungalows and flats. SLC commented that the process is further complicated by movement within catchment areas one example being aspiement housing moves</p>	<p>Actions</p> <p>LPO team to review procedures for future year projections of school pupil numbers and improve where necessary.</p>

<p>where local people move into a new builds within the same catchment area.</p> <p>A question was raised regarding the area reports and if they reflect where children are attending schools outside of catchment and if this taken into account. SLC confirmed that section 3E of the reports reflects this and in addition shows when people are attending schools within the pyramid from outside the catchment areas.</p> <p>Following the above point discussion took place around school transport and LH commented that the current transport policy is being reviewed and that it may be appropriate to bring it to LPOB.</p> <p>Concerns were raised that limited capital works within primary schools resulting in bulge classrooms was problematic for schools in respect of budgeting.</p> <p>A full set of area reports is anticipated to be complete by the end of September 2018.</p>	
<p>6. Academies – Current Position (NMc)</p>	<p>Actions</p>
<p>NMc presented an update on the academy conversion programme. The latest academy conversion to take place wa Cannon Popham on the 1st July 2018. NMc is in regular contact with DfE regarding academisation. Approx 1/3 of academies are sponsored and the rest have converted through choice.</p> <p>There are 4 academy orders outstanding – 3 looking to grow a local academy trust and 1 going through the sponsored route.</p>	
<p>7. Early Years Education Update (30 hours) SLC</p>	<p>Actions</p>
<p>SLC updated the Board as per the circulated agenda item.</p>	
<p>8. Inclusion Board Update on areas impacting on Learning Strategy (MO)</p>	<p>Actions</p>
<p>MO updated the Board as per the circulated agenda item.</p> <p>Discussion tool place that whether more support would be offered to schools and result in more children being supported. MO clarified that the focus from September would be on early intervention and getting more support into schools. MO made further comment that from the secondary cohort was currently being reviewed in respect of children attending PRU who are more suited to being in Special schools.</p>	
<p>9. SEN Update on areas impacting on Learning Strategy</p>	<p>Actions</p>

<p>The SEN update was briefly discussed.</p>	
<p>10. Post 16 Review Update on areas impacting on Learning Strategy (RM)</p>	<p>Actions</p>
<p>LH Commented that this report has been discussed in other forums. This is a collaborative piece of work with secondary heads which aims to look at 16+ provision from a centralised approach as opposed to separate schools having separate offers.</p> <p>Discussion took place around the new UTC and if it is a college or a school. LH commented that it is part of the school system and that the input for the curriculum will be from the school system. The question was raised about quality control as a large number of UTCs nationally are in special measures.</p> <p>A question was raised regarding how many children currently attend Sheffield UTC from Doncaster. NMc replied that only a small number of pupils currently attend Sheffield UTC.</p>	
<p>11. Safeguarding And Access Fund</p>	<p>Actions</p>
<p>The Board was presented with 2 lists of round 4 applications.</p> <ul style="list-style-type: none"> • Applications that met the principles • Applications for discussion – outside of the principles. <p>Much discussion took place around the applications received. The following points were discussed:</p> <ul style="list-style-type: none"> • The funding is finite and as such the only schemes that should be approved are ones where children are at risk if works do not take place. • Schools should provide greater clarity on their applications, and use photographs to support their applications where appropriate. • The list previously referred to as Agreed by Principles should now be described as Meeting the Principles and still be approved by LPOB • Fencing should only be at a height of 1.8 metres. <p>*File note post meeting</p> <p><i>The principles for Works in respect of fencing states:</i></p> <p><i>“All applications for fencing allowed for up to 2m in height, any applications requesting heights in excess of this must include specific justification for consideration by the Board.”</i></p> <p><i>These principles were agreed at Board 24/01/18</i></p>	<p>LPO to seek clarity on what the fencing height should be in the Principles, 1.8m or 2m and amend the Principles as per the decision.</p>

<p>Due to the lack of time only the applications on the Agreed by Principles list were discussed. All of the 'Applications for LPOB discussion' with the exception of works at St Albans were deferred to be discussed at the next meeting.</p> <p>It was decided that Round 5 applications should not be opened up at this time as it would mean applications being prepared during the school summer holidays. This will give the Board time to consider the deferred applications at the next meeting in order to establish how much funding is left and how best to utilise it.</p> <p>The attached file details decisions made by Board.</p>	
<p>12. Future Agenda Items</p>	<p>Actions</p>
<p>13. Date and time of next meeting</p>	<p>Actions</p>
<p>10th October 2018 Civic Meeting Room 309 3pm – 5pm</p>	