

GUIDANCE NOTES

Request for High Needs Element 3 top up funding at SEN Support (enhanced)

- Element 3 top up funding is paid by the commissioner to the provider. The commissioner is the Local Authority with financial responsibility for the child based upon where the child is ordinarily resident. If a child does not live in Doncaster, the Panel can discuss and give a view on a request for funding but only the home LA can agree to pay this allocation and there is no guarantee they will agree.
- SEN Support is a stage of the graduated approach set out in the SEND Code of Practice. Parents must be notified if their children are being considered for SEN Support and should be involved from the start.
- SEN Support Plans should be shared with all practitioners involved and wherever possible they should contribute to the identification and assessment of needs, development of SMART outcomes and agreement on evidence based interventions needed to achieve success
- The Panel has provided further advice on what they need in order to make a decision:
 - Review of previous SEN Support Plan to show progress made against SMART outcomes, what's working and not working?
 - Parental and child views: are these informing the plan?
 - Identified area(s) of SEN need, knowledge, skills and experience to target: please specify which areas of need the plan seeks to address (if there is more than one area of need there may need to be more than one plan page per area of focus or differentiated using organisational tools such as sub headings or numbering.)
 - Curriculum programme (year group and extent of differentiation and if this differs across the broad and balanced curriculum)
 - Current levels of attainment and progress: age related and months of progress e.g. for a structured reading or phonics programme
 - Current SEN Support Plan which sets out the strategies, interventions and additional adult support planned to achieve success against revised SMART outcomes
 - The deployment of resources (set out in the SEN Support Plan or if not included , a separate costed provision map or timetable setting out what resources are deployed to meet all the child's identified needs, linking clearly to the support in place across the week.